

NO REFUNDS FOR LOST OR STOLEN PERMITS
RESIDENT PARKING PERMITS ARE REQUIRED YEAR ROUND (1/1/17 THRU 12/31/17)
AT ALL RESIDENT BEACHES AND TOWN WAYS TO WATER

Name _____ Phone _____

Mailing address:

Street/PO Box _____ Town, State and Zip Code _____
Barnstable Property Location (if different from mailing address):

Street _____ Village _____

Vehicle Plate #1 _____ Permit _____ Vehicle Plate #2 _____ Permit _____ Vehicle Plate #3 _____ Permit# _____

EMAIL, please print legibly: _____

If necessary, I authorize the Town of Barnstable to research my motor vehicle registration information on the Massachusetts RMV database:

SIGNATURE (MUST BE SIGNED, NO EXCEPTIONS)

STAFF USE ONLY

Date Rec'd _____ Check # _____ Check amount _____ (\$15 per permit) Date Mailed _____ Staff initials _____

Check amount including Handicap Parking Permit (\$15 per permit, **LIMIT 2 AT \$15 cost**) and Non-Handicap Permit (\$40 per permit)

-----Please detach this application and return it with the required documentation outlined below. Keep the bottom portion for your records. -----

Mail to: BARNSTABLE RECREATION DIVISION
HYANNIS YOUTH & COMMUNITY CENTER, 141 BASSETT LANE, HYANNIS MA 02601
508-790-6345

MAIL IN HANDICAP PARKING PERMIT- (BEACH STICKER) INSTRUCTIONS
TOWN OF BARNSTABLE HANDICAP TAXPAYERS AND/OR YEAR-ROUND RESIDENTS
\$15 PER HANDICAP PERMIT (LIMIT 2 AT \$15 COST**) \$40 PER NON-HANDICAP PERMIT**

Our records indicate that you purchased a 2017 Handicap Parking Permit. If this is correct, and you would like to purchase your 2018 Handicap Parking Permit through the mail, please complete the following steps:

- Complete and detach the above **application**.
- Include a **copy of the current vehicle registration**.
 - a. If vehicle is leased, please include a copy of the **FRONT PAGE ONLY** of the lease agreement.
 - b. If the vehicle is registered to a business, please include a copy of letterhead or business card.
 - c. **Please note: The Handicap permit is only offered to those handicap individuals who have a vehicle registered in their name. The permit is NOT available if the vehicle is registered in your spouse's or child's name.**
- Include a **copy of the Handicap Hang Tag with picture I.D.**
- Include a **check or money order** made payable to the Town of Barnstable. **\$15** per permit / **\$40** per Non-Handicap permit.
- Include a **self-addressed, stamped envelope**.
BARNSTABLE RECREATION IS NOT RESPONSIBLE FOR LOST OR STOLEN HANDICAP PERMITS.
- ✓ **If you do not wish to participate in the mail-in application process, walk-in purchases will begin Monday, May 7th, 2018, at the Recreation Front Desk located at Hyannis Youth & Community Center, 141 Bassett Lane, Hyannis, MA 02601. Hours: Monday through Saturday 9AM to 4PM; Sunday and Holidays 9AM to 12 NOON.**
- ✓ **When your permit(s) arrive, please verify that the license plate number written on the permit is correct. Once verified, you may apply the permit to the front, lower left corner of the driver's side windshield. If it is incorrect, please call our office at 508-790-6345 and we will issue a corrected permit; upon receipt of original.**
- ✓ **The Parking Permit Staff tries to return permits within 12 to 14 business days. If you do not receive your parking permit within **SIX WEEKS**, please call our office at 508-790-6345 and have the following information available:**

Name _____ Check # _____ Check amount _____ Date Mailed _____