

**2017-18
BARNSTABLE RECREATION DIVISION
FEE SCHEDULE/POLICIES OF RECREATION FACILITIES**

Rental charges for facility use will be determined according to classification. **No fees will be charged to Town, State, or Federal governments for use of any of the buildings. Civic Associations will also not be charged for use of the buildings.**

The following groups/organizations will be given priority as follows:

- Those local, non-profit organizations which primarily serve youth and youth groups. Examples include Civic Associations, Scouts, etc.
- Cultural, educational, or governmental institutions offering a service to the public for which no fee is charged. Examples include AA, Civil Defense, etc.

DIVISION POLICIES – Revised 7/1/15

1. Groups who claim non-profit status must submit tax exemption certification 501 (c) (3) from the State.
2. An annual permit is required for user groups utilizing any facility for 9+ months in a fiscal year.
3. Fees are assigned yearly by the number of days per week a group utilizes a facility. (1 day/week = \$600, 2 days/week = \$1,200, etc.)
4. Permits are valid from July 1st thru June 30th unless otherwise specified on the permit.
5. When the Division requires a police detail, the incurred fees are the responsibility of the permit holder.
6. Permit length of time in the building will not exceed three hours. Director may approve special permit requests.
7. The group leader/permit holder must be a Barnstable taxpayer/year-round resident. *If the permit holder is a non-resident, fees are double.
8. Permits will not be issued until the application has been completed, submitted, and approved by the Director.
9. Group leaders are responsible for the facility cleanliness and the actions of the group’s participants. Any damages caused are also the responsibility of the Group leader.
10. Town of Barnstable by-law, **alcohol is NOT permitted** in ANY recreation area or facility, ever.
11. No Smoking in any facility!

Annual Fees: (9+ months in a fiscal year – 1 day/week):

Community Buildings:	Annual Non-Profit w/certification (No fee being charged)	Annual Non-Profit w/certification (Fee being charged)	Annual Not - For Profit w/out certification (No fee being charged)	Annual For Profit (Fee being charged)
Centerville	\$100	\$200	\$600	\$800
Osterville	\$100	\$200	\$600	\$800
West Barnstable	\$100	\$200	\$600	\$800

One-Time Use Fees: (Per 3 hours):

Community Buildings:	One-Time Use Non-Profit w/certification (No fee being charged)	One-Time Use Non-Profit w/certification (Fee being charged)	One-Time Use Not - For Profit (No fee being charged)	One-Time Use For Profit (Fee being charged)
Centerville	\$ 10	\$ 20	\$ 60	\$ 80
Osterville	\$ 10	\$ 20	\$ 60	\$ 80
West Barnstable	\$ 10	\$ 20	\$ 60	\$ 80

All users will be issued 1 key per group and must provide credit card information, which will be kept on file. If the key is not returned within 7 days of use of the building, you will be charged the key deposit fee.

***Key Deposit: \$20 – Non-Profit / \$50 Not - For Profit and For Profit.**

